
Game Contracts

RESPONSIBILITY FOR COMPLETION:

- Associate Athletic Director for Sports
- Head Coaches
- Fiscal Services
- Sports Information
- Event Management
- Facilities
- Sports Medicine

VERIFICATION OF COMPLETION:

- Associate Athletic Director for Sports
- Head Coaches
- Fiscal Services

SUBMITTED TIME FRAME:

FORMS:

Contract form

PROCEDURES:

Contract is generated off of scheduling approval. Signature sign off is collected in the areas of Coaches, Sports Information, Event Management, Facilities and Sports Medicine. Fiscal Services mails the contract. Coaches along with the assistance of the Business Manager track the collection. All contracts are stored in the Fiscal Services Office.